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## Middlesex County Amateur Swimming Association

([www.middlesexswimming.com](http://www.middlesexswimming.com))

### Minutes of the Swimming Committee Meeting held on 23 September 2025

Via Zoom

Item		Action
	<p><b>Those in attendance:</b> - Jeanette Edmiston (Chairperson), Colin Jones, Leah Pullen, Pam Crofts, Tina Franchi, Nik Takev, Gillian Neal, Brian Kapp, Karin Vazarani, Andy Dixon</p> <p><b>Apologies for absence:</b></p>	
	<p><b>Meeting Opened 7.35PM.</b></p> <p>Agenda for the evening was primarily an opportunity to pick up any subsequent observations, updates to items discussed at the Full Executive meeting held the previous week.</p>	
	<p><b>Inter Counties Event October Weekend of Oct 4/5.</b></p> <p>All travel arrangements in place and paid for. Team selected (subject to illness &amp; injury). Coaching team and other volunteers required identified and contacted to confirm availability.</p> <p>LP- Current concerns – Coaching team – John Slater – No current DBS, trying to obtain one in the next 10 days to allow him to receive a coaches' pass. Assistant Coach – Chloe from Enfield – Recently joined from a club in Wales – Current safeguarding qualifications not recognised in England – attempting to locate a course that would allow her to accompany the team.</p> <p>Team Accreditation – Swimmers – File not due from Swim England until next week – leaving it very late to have it completed and returned.</p> <p>Swimming kit for the team – one item still to be delivered -alternative lined up in case of non-appearance.</p> <p>A swimmer who dropped out of the team after the kit had been ordered – an initial attempt had been made to recover the cost – no response – agreed request be resent and this time her former club be copied in.</p>	<p><b>Action John Slater/Chloe</b></p> <p><b>Action Leah Pullen</b></p>

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	<p>Cost circa £30. <b>Following the meeting medical evidence was provided and the invoice was therefore cancelled.</b></p> <p>Anyone leaving their car at Barnet on the Saturday evening to provide registration number for the benefit of the Barnet Management.</p> <p><b>County Development Days 2025/26</b></p> <p>LP- Closing date for swimmer nominations had closed – a number of smaller clubs within Middlesex had not put forward swimmers to take part over the proposed 3 days. Also slightly concerned that there were inconsistencies in the way some of the recent requested correspondence had been managed when being cascaded out to clubs.</p> <p>Team Managers – Claudio had volunteered himself for the October event at the previous week's full Executive Meeting but that still left 2/3 positions unfilled for this and the proposed events in 2026 .</p> <p>Time was fast running out to receive definite expressions of interest.</p> <p><b>County Championships 2026 Conditions</b></p> <p>LP-Following the issue of the draft condition's summary for 2026 prior to the Full Executive Meeting on the 17 September some observations have been made and returned to LP. These will be built into the file once Inter Counties event has taken place and a final draft would then be ready for review/publication.</p> <p><b>County Championships 2026 QT</b></p> <p>GN had responded to the one response received to date over the file published onto the web site.</p> <p><b>County Championships 2026 Other Admin</b></p> <p>Quick summary of specific admin tasks in progress ready for 2026 event took place:</p> <p>LP- Required accommodation has been booked.</p> <p>JE-Trying to obtain details of the new catering staff manager at the venue to begin discussions on the menu that would be available for the 2 weekends.</p> <p>JE- Contact Wise Security as once again we are obliged to use them at the venue - Views on number of persons required/potential costs for the 2 weekends to build into the forecast.</p> <p>GN- Happy to pick up fruit/pastries on the days she is present for officials as they arrive.</p> <p>JE- Make sure we contact and begin the engagement process to make sure the newly qualified referees in the County are invited to participate.</p>	<p>Per Gillian Neal</p> <p><b>Action Colin Jones</b></p> <p><b>Action JE</b></p> <p><b>Action JE</b></p> <p><b>Action GN</b></p> <p><b>Action JE</b></p>

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	<p><b>AOB</b></p> <p>CJ- New 25m facility due to open in the autumn in West Drayton – however extremely unlikely the venue would be appropriate to use for gala's – car parking extremely restricted and local roads are operating parking permits.</p> <p>LP- An active Sports facility in Fulham – used by Brompton – aware room hire is available – will contact venue and obtain some prices – might be useful in the future.</p> <p><b>Meeting Closed 8.30PM</b></p> <p><b>Schedule of remaining planned meetings 2025:</b></p> <p>Tuesday 21 October 7.30PM Zoom</p>	<b>Action LP</b>