



---

## Middlesex County Amateur Swimming Association

([www.middlesexswimming.com](http://www.middlesexswimming.com))

### Minutes of the Swimming Committee Meeting held on 21 October 2025

Via Zoom

Item		Action
	<p><b>Those in attendance:</b> - Jeanette Edmiston (Chairperson), Colin Jones, Leah Pullen, Pam Crofts, Tina Franchi, Nik Takev, Ann O'Leary, Andy Dixon</p> <p><b>Apologies for absence:</b> Brian Kapp</p>	
	<p><b>Meeting Opened 7.35PM.</b></p> <p>A short agenda for the evening, an opportunity to pick up any subsequent observations, updates to items discussed at the Full Executive meeting held the previous week.</p>	
	<p><b>Inter Counties Event October 4/5.</b></p> <p>As reported at the full executive meeting on the 16<sup>th</sup> October the team had performed incredibly well on their return to Division 1 of the competition finishing in overall 6<sup>th</sup> place. Any concerns that had been discussed at the September Swimming Committee meeting had been managed successfully.</p> <p>Those who were present were invited for any observations, reflections of the process for the 2025 competition to assist the preparation for 2026.</p> <p>LP- Include within the conditions for participation that all swimmers need to travel together and individuals should not be encouraged to make their own travel arrangements.</p> <p>LP- Have it agreed in writing before the competition if any swimmer(s) are to be taken home after the event by their parent(s)/guardian(s).</p> <p>LP- Would like to begin the admin process of booking travel arrangements, training session at Loughborough as soon as confirmation of the date for the 2026 event is known. Currently the assumption being made is that it would be the same weekend ie the first weekend in October.</p> <p>.</p>	

Item		Action
	<p><b>County Development Days 2025/26</b></p> <p>JE-Provided a quick summary for those who were not present at the Full Executive on October 16<sup>th</sup> of the overview of the October day's event provided by Claudio Palumbo, the day had gone very well.</p> <p>At the Exec LP had advised all present that County Coach, John Slater, had decided that the second session due in the spring of 2026 due to be a zoom meeting in his opinion would not add real value and as a consequence saw no point in it taking place.</p> <p>PC then explained her comments from the same meeting because she was not sure she was clear about her suggestion that if the zoom meeting was not to take place could another activity be created to take it's place – bringing forward the event due in the Summer of 2026 booked at Barnet or identify a new face to face activity such as hiring a number of lanes at the LAC for an enlarged training session.</p> <p>Agreed that LP would discuss with John Slater these options however all present realised the difficulty in securing pool hire let alone attempting to move it plus a venue such as the LAC might incur prohibitive costs.</p> <p>Another factor in attempting to plan in an event could be impact of school holidays (Half term/Easter) if trying to identify a 'date'.</p> <p>LP- One outstanding action was for Claudio to provide the attendees list at the first day's event.</p> <p><b>County Championships 2026 Conditions</b></p> <p>Many thanks expressed to all those who had contributed to the review process and the amendments made to the initial draft circulated by LP.</p> <p>General concensus was that no further actions were neccasary and this file should be submitted to London Region for approval and publication.</p> <p>A secondary file known as general conditions covering a high-level summarised view of the overall conditions too had been updated accordingly and would be placed on the County website.</p> <p><b>County Championships 2026 QT</b></p> <p>JE – One query had been received about the long distance times which JE had replied to. The query led us to recognising a typo had been made on the initial file circulated for one age group – this has been corrected.</p> <p>JE requested she be made aware of any further questions as the technical named promotor of the event.</p> <p>LP to formally submit the QT file to London Region as part of the overall admin process required for the event.</p>	<p><b>Action LP</b></p>

Item		Action
	<p><b>County Championships 2026 Other Admin</b></p> <p>Quick update of progress with specific admin tasks in progress ready for 2026 event took place:</p> <p>JE-Still in discussions with the LAC on catering options that would be available for the 2 weekends.</p> <p>JE- Wise Security have provided a quotation for the event, this was based on what they believed to be the minimum staffing levels that would be required – Overall small increase in total costs versus 2025.TBC</p> <p>TF- At the full Exec had identified an option for the first aid cover requirement- approved – make booking arrangements.</p> <p>NT-In discussions with a supplier on the provision of medals and trophies -Obtain quote and then place an order.</p> <p>JE- As discussed at the September meeting to engage the newly qualified referees within the County they would be paired up with a mentoring referee together to then act as lead on each day of the competition- The initial thought process had been:</p> <p>February 7 Jerome with GN, February 8 Perry with Stephen R, February 14 Jacek with JE, February 15 Melissa with AD and these were now agreed.</p> <p><b>AOB</b></p> <p>JE- Reminder to all present that if they wished to continue on the committee into 2026 the ACM nominations form needed to be completed and submitted.</p> <p>CJ- When setting any calendar dates for meetings in 2026 make sure an additional week's gap is present in October between swimming committee meeting and the full executive meeting.</p> <p><b>Meeting Closed 8.30PM</b></p> <p><b>No further scheduled planned meetings in 2025, formalize a calendar for 2026 after the ACM in November.</b></p>	<p><b>Action JE</b></p> <p><b>Action JE</b></p> <p><b>Action TF</b></p> <p><b>Action NT</b></p>