

# MIDDLESEX COUNTY AMATEUR SWIMMING ASSOCIATION

[www.middlesexswimming.com](http://www.middlesexswimming.com)

President: Gillian Neal  
[gillianneal@rocketmail.com](mailto:gillianneal@rocketmail.com)

Secretary  
Mrs Flo Barnes  
[florencejbarnes@sky.com](mailto:florencejbarnes@sky.com)



Treasurer & Trustee  
Phillip Prentice  
[treasurer@middlesexswimming.org](mailto:treasurer@middlesexswimming.org)

## Swimming Officials' Committee Minutes of Meeting held on Wednesday 29<sup>th</sup> January 2020 At Perivale Community Centre

Those Present: Bob Bloomfield, Tony Burton, Pam Crofts, Wayne Hirst, Brian Kapp, Andy Scott,

<u>20/01 Election of Chair:</u> Andy was elected to continue in post		
<u>20/02 Apologies for Absence:</u> Susie Breslin		
<u>20/03 Minutes of Previous Meeting:</u> Accepted as accurate and signed		
<u>20/04 Matters Arising:</u> Would be included in agenda		
<u>20/05 New J1 course Update:</u> Documents about the on-line course had been circulated. The course was already live and could now be undertaken. Swim England had issued notes to accompany the course and Bob undertook to expand draft a version of these for the MCASA web site and for circulation to all clubs. TK practical was discussed. A referee must be present for a practical assessment which should be carried out over 15 races by 2 qualified officials. Candidates times must be within 0.2 of either and must achieve 80% correct. More races may be added to the 15 till a positive result is reached. The committee expressed some concern over monitoring the time scale required to complete the course. Ralph to be sent a list of those to be available for candidate mentors/coordinators of training. One of the roles they would undertake would be to check candidates' hours of poolside mentoring, to assist in arranging TK practicals, to confirm competencies signed off correctly (possibly by discussion with mentor and mentee) and to recommend the candidate as meeting the requirements to regional coordinator. Referees to be briefed to advise mentors, when asked to mentor they must feed back to the referee with information on whether the candidate is ready for any/which competencies to be signed off. Voucher payment to be left with clubs to make choices. Discussion on whether candidates should be offered a choice of mentor overseeing their progress. They should be offered the option to change if not happy. Actions needed <ul style="list-style-type: none"><li>• Document to be added to web site</li><li>• Same document sent to team managers/volunteer coordinators</li><li>• All doc received from Di Gamble to be circulated to other refs likely to be mentor overseeing</li></ul>		

<ul style="list-style-type: none"> <li>• Document to all refs giving instructions for guidance of poolside mentors re feedback on candidates in workbooks. Ref to speak to mentor if necessary.</li> <li>• Note to all County referees asking if interested in being included in the list of overseers explaining what is involved.</li> </ul> <p>Wayne to understudy /shadow Ralph as County coordinator. Bob Bloomfield proposed as a second shadow in the interests of succession planning</p>		
<p><u>20/06 New courses:</u></p> <ul style="list-style-type: none"> <li>i) Reminder should be sent to all current J1 candidates to remind them that they only have until 31<sup>st</sup> July 2020 to complete all competencies and be assessed.</li> <li>ii) New J2 course – Tony has 18 candidates and has started turning some away. Is considering splitting the course and running as 2 separate ones. Pam has not received any enquiries to date. A provisional course has been posted with no fixed dates but indicating it would be run in June and September. Andy Scott plans to run a J2 12<sup>th</sup> September and 14<sup>th</sup> November in West of County.</li> <li>iii) J2S Andy S/Wayne to run at Perivale Wednesday 20<sup>th</sup> May at 7.30pm. Pam to run a course at Tottenham Green Saturday 3<sup>rd</sup> October at 10am.</li> </ul>	Send reminder	All course leaders
<p><u>20/07 Any Other Business:</u> Wayne reminded everybody of the need to hold a current DBS and Safeguarding course certificate. Ralph requires the numbers of DBS and confirmation of course.</p>		
<p><u>20/08 Date of Next Meeting:</u></p>		