

# Middlesex County Amateur Swimming Association

( [www.middlesexswimming.com](http://www.middlesexswimming.com) )

## Minutes of the Executive Meeting held on 19 January 2021

By Zoom

**Those in attendance:** Brian Kapp (President), Flo Barnes, Leah Pullen, Wayne Hirst, Susie Breslin, Phillip Prentice, Frances Prentice, Maria Abrams, Trevor Hyde , Sofia Marcel Whittles, Gillian Neal, Colin Jones, Saranya Ramasamy, Zak Andrawos, Pam Crofts, Jeanette Edmiston, Ian Woollard, Tasha Coupland, Suzette Muhammad, Marc Barrot, Gerry Gillespie, Fred Willey, Jo Martin and Sam Whitmore

**Apologies for absence:** Ralph Shortland, Andy Woska, Erol Baduna and after the meeting Bob Bloomfield

| No:      | Matter:  | Action:                                |
|----------|--|--|
| XC21/001 | The President opened the meeting at 7.05pm and the Minutes from the Exec Meeting of 26 November 2020 were accepted.  |  |
| XC21/002 | <p><b>Matters arising from Minutes</b></p> <p><b>XC20/054 – Trophies</b></p> <p>Brian confirmed that he has now delivered and presented all the outstanding trophies. One club has already returned the receipt which Brian will give to Erol. Ian said that he also had some receipts and a trophy (Dave Barnes trophy) as the swimmer has relocated to Hull. He will arrange to give these to Erol.</p> <p><b>XC20/056 – Constitution</b></p> <p>Brian said that Tony had done some work on the constitution. He also said that he had managed to get the constitutions of other counties – they varied dramatically from 7 pages to 20 pages.</p> <p>Tony said that Swim England does not have a model constitution for counties, only for clubs. He is still looking through our constitution – it is a work in progress but he hopes to have more information or possibly have it completed by the next meeting. The last review was about 9 or 10 years ago.</p> <p>On the issue of Staines being in the County, Tony confirmed that Staines swam in Middlesex County and Southern Counties but, after the re-organisation, there was a bit of tug-of-war. Staines were given the choice of swimming under Middlesex or switching to Surrey but they would have to compete in South East Region. They opted to stay in Middlesex as they knew everyone and were happy. Pam pointed out that it was the Government that moved the boundaries of the counties and, after that, the ASA offered Staines the choice of which county but they had to swim South East Region under Surrey.</p> <p>It was agreed by the Exec that unless Staines have said that they want to change, then to leave well alone. Brian asked Gerry if he had any comments from a coach's perspective. Gerry was happy to keep them – they are a strong club.</p> <p>Trevor said he brought the issue up as it was part of the constitution and he was just thinking of tidying things up – they are</p> | <p><b>BK / IW</b></p> <p><b>TB</b></p> |

|                 |  |                     |
|-----------------|--|---------------------|
|                 | <p>the only club south of the River Thames.</p> <p>The general consensus was to leave things as they are.</p>  |                     |
| <b>XC21/003</b> | <p><b>Correspondence</b></p> <p>No correspondence received other than the resignation of Taj Randhawa from the Executive for personal reasons.</p> <p>Leah mentioned that Ealing has written to London Region to ask why they have upped their fees when Swim England has not. No response as yet.</p> <p>Sofia thought that the reason was to do with the fact that Swim England had restructured and, as part of that restructure, were no longer funding the London team which was now exclusively funded by London Region.</p> <p><b>Comment from Ralph: I would like to report that a response was sent to Dave Heathcock , Leah and other ESC exec club personnel on 12th Jan.</b></p> <p>Leah will clear it with Ealing to see if she can pass the letter on and, if given the OK, she will send a copy of the letter to Gerry for him to forward to other County coaches. Gerry commented that some of the other coaches were not keen for the Regions to be put on. Jeanette stated that London Region has been told by Swim England that they are to run the Regions (but this, of course, may change). Brian asked Gerry if he could approach all the coaches in the County to see if we should be considering Regions. Gerry said he would do this and confirmed that he has a London Region Forum meeting on Thursday.</p> <p><b>Comment from Ralph: As chair of the Regional Swimming Committee I can assure everyone that this not true. It was in fact London Region Board that asked the regional events team to look into the feasibility of holding regionals. Yes we are looking at whether the regionals are possible to run in the current COVID-19 climate both in physically running an event safely but also financial viability. No final decision has been made but SE are not telling us we have to.</b></p> | <p>LP</p> <p>GG</p> |
| <b>XC21/004</b> | <p><b>GDPR</b></p> <p>Gillian pointed out to the Exec that it has now been 2 years since the GDPR forms were initially sent out and that Leah had been sending out renewal forms. Gillian stated that these forms must be completed and returned to Leah otherwise we would not be able to contact them on Exec matters or to invite them to meets etc.</p> <p>Wayne commented that we were possibly getting too bogged down by GDPR. He said that we are allowed to keep data for 7 years and really GDPR was meant to relate to sensitive data rather than personal data and we should be OK.</p> <p>Leah said that she wrote into the form that we would hold the data for 2 years so, therefore, we have to renew every 2 years. The data is used to keep people's qualifications up to date and whether they are still wanting to be involved with helping out etc.</p> <p>Brian requested that everyone signs the forms.</p>   |                     |
| <b>XC21/005</b> | <p><b>Treasurer's Report</b></p>   |                     |

|                 |   |  |
|-----------------|---|--|
|                 | Nothing to add to the report provided by Phillip. Everyone was happy to accept the report as drafted.   |  |
| <b>XC21/006</b> | <b>Committee Reports</b><br>No reports received as nothing has been happening and no committees have needed to meet.  |  |
| <b>XC21/007</b> | <b>Trophy Report</b><br>No report received and Erol was not present.  |  |
| <b>XC21/008</b> | <b>Welfare</b><br>Maria said she had nothing to report regarding any issues.<br>London Region, however, has finally appointed a new welfare officer, Anelli Peavot, and Maria will be mentoring her for a while. Anelli does not have a swimming background – she has a welfare background. |  |
| <b>XC21/009</b> | <b>AOB</b><br>Jo just commented that we have plenty of medals but if we are going to run a championship, we may need to order some. The general feeling was that it would not be necessary for this year but she would have plenty of notice in any event.                                  |  |
|                 | <b>There being no other business the President closed the meeting at 7.50pm</b>   |  |
|                 |   |  |
|                 | <b>Date of Next Meeting:</b><br><b>Wednesday, 17 March 2021 @ 7pm via Zoom</b><br><b>Any changes will be notified.</b>  |  |
|                 |   |  |

Signed \_\_\_\_\_

Date \_\_\_\_\_

President