



## Middlesex County Amateur Swimming Association

([www.middlesexswimming.com](http://www.middlesexswimming.com))

### Minutes of the Executive Meeting held on 16<sup>TH</sup> May 2019

at  
Perivale Community Centre

Item		Action
	<p><b>Those in attendance:-</b> Gillian Neal (President), Maria Abrams, Zak Andrawos, Flo Barnes, Susie Breslin, Pam Crofts, Tasha Coupland, Jeanette Edmiston, Trevor Hyde, Brian Kapp, Suzette Muhammad, Sofia Marcal-Whittles, Frances Prentice, Phillip Prentice, Leah Pullen, Karin Vazirani,</p> <p><b>Apologies for absence:-</b> Bob Bloomfield, Tony Burton, Ralph Shortland, Erol Baduna, Norman Edwards, Wayne Hirst, Colin Jones, Jo Martin, Taj Randhawa, Sam Whitmore, Ian Woollard, Andy Woska</p>	
	Meeting opened at 7.15pm. The President thanked everyone for attending.	
XC19/026	<p><b>Minutes of meeting 13<sup>th</sup> March 2019</b></p> <p>Minutes agreed as accurate after the amendments sent by Brian &amp; Frances.</p>	
XC19/027	<p><b>Matters Arising</b></p> <p><b>XC 19/018</b> The President confirmed that with reference to the letter from Tom Baster, all the conditions set out should be followed by all members of Swim England.</p> <p><b>Renaming of the Disciplinary Committee</b> The committee agreed unanimously that the change of name to 'Disputes &amp; Disciplinary Committee' be put as a change to the constitution to the 2019 ACM.</p> <p><b>Archiving</b> In the absence of Bob, Leah confirmed that the method proposed is working. A folder has been set up for Disputes. Agreed that for confidentiality the password be known by members of the Disciplinary Committee and Leah. If any of these leave, the information should be passed on to an appropriate member.</p>	

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	<p><b>Appointment of Head Coach</b></p> <p>There has been one applicant for the position of Head Coach. Gerry Gillespie. Unanimously agreed that an interview was not necessary and that the President write to Gerry offering him the post. There has been one applicant for Assistant Head Coach but it was agreed to consult Gerry before any decision is made on this.</p> <p>It was mentioned that Bram had volunteered to take charge of the Inter-Counties this year as he has been involved before and that Gerry will accompany the team to learn.</p> <p><b>XC19/025 Medals</b></p> <p>Frances commented that should we be giving the code to the storage unit to all organisers of events to get the medals. Generally agreed that we make the organisers of each event responsible for getting and returning medals.</p> <p><b>XC19/021 Atmosphere at LAC</b></p> <p>Frances also commented on the item in the minutes which said that the atmosphere at Southbury Road was better than at the LAC. It was agreed that the position of the podium at LAC was not good but that it should be improved next year because there should be more people in the gallery and more swimmers.</p>	
<p><b>XC19/028</b></p> <p>—</p>	<p><b>Correspondence</b></p> <p>None received</p>	
<p><b>XC19/029</b></p>	<p><b>Appointment of County Coach</b></p> <p>Already covered in Matters arising</p>	
<p><b>XC19/030</b></p>	<p><b>Treasurer's Report</b></p> <p>Phillip had sent a report showing the position from September 2018. He had shown some concern that the income was down compared to last year. This was acknowledged because of the lower number of entrants to the Championships (<i>entry times to be looked at very carefully for next year</i>) and the cancellation of one day (<i>although drastic, the cancellation does seem to have shown officials how important it is for them to volunteer</i>). Pam asked if we could have a breakdown of each event. Philip said he would look into it. A revised invoice is expected from Southbury Road. Philip asked that the principle referee be asked to email the promoter and him to mention any differences in the running of the galas (i.e no lifeguards, swim down facilities etc) so that the invoices are accurate.</p>	<p>PP</p>

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	<p>Phillip mentioned that there is about £1000 left of the Len Badcock legacy.</p> <p>Bethnal Green owe some entry fees. Phillip to write to them saying that if they are not sent, no entries will be accepted from the club for the Autumn Development meet.</p> <p>The Finance committee met on 9<sup>th</sup> May to fill in a form for HSBC with regard to money-laundering. All completed.</p> <p>.</p>	
<b>XC19/031</b>	<p><b>Trophy Secretary's Report</b></p> <p>Frances had sent a report and commented that several of the trophies for this year have not yet been presented.</p> <p>The president said that she is presenting Hackney &amp; Hillingdon this week. Sophia has taken the C &amp; W trophy and the other clubs do not want presentations.</p> <p>There was a discussion re the speed at which results for these trophies can be calculated. Leah is limited by the programme and it takes time to make sure the results are accurate to avoid any embarrassment if mistakes were made.</p> <p>It was agreed that this year was exceptional and next year should be better.</p>	
<b>XC19/032</b>	<p><b>Section Minutes</b></p> <p><b>Swimming 20<sup>th</sup> March 2019</b></p> <p>Minutes noted with amendment to spelling of Ian Woollard's name.</p> <p>Discussion on encouraging officials to volunteer for galas.</p> <p>As mentioned before the cancelling of one day has hopefully brought home the importance of officials signing in before the day.</p> <p>Frances didn't think the registering on the web site was working very well.</p> <p>The GDPR regulations have restricted who can be emailed. Officials need to be educated to use the web site signing-in.</p> <p>The president reported that at a meeting, the London Region Chairman had again mentioned the issue at the LAC intimating that Middlesex were wrong but Brian said that if we had it wrong – why have the rules been altered for all galas. Hopefully the matter has now been concluded.</p>	

Item		Action
	<p><b>SOC</b> 19<sup>th</sup> March 2019</p> <p>Frances asked if all officials have attended the Fina Updates courses. It is compulsory to renew every 4 years so should be the responsibility of the individual. Course leader to make all candidates aware of this requirement</p> <p>Phillip asked if it could be done on-line but this is not possible.</p> <p>Pam asked about the new form for assessment – these will be available to mentors. Sophia asked about assessment for candidates before July 2020. The candidates must consult their course leader before they go for assessment.</p> <p><b>Water Polo</b></p> <p>Fred had sent an email saying that unfortunately they had not been able to form a league at this time. He is willing to stay as the Water Polo link for the committee but may not attend all meetings.</p> <p>He also reported that a junior team was going to Malta in August.</p> <p>The secretary to write to him to confirm that they have permission from Swim England so that the insurance is valid, that they have a qualified level 2 team manager and to ask if there is any cost to the County.</p> <p>.</p>	
	<p><b>Synchro</b></p> <p>Email received from Debbie Harris, Chair of London Region Synchro. She is in contact with Charlotte and they will work together</p> <p>She is willing to attend meetings and keep us up-to-date with Synchro news..</p> <p>Plans to run a County competition in the Autumn and a development programme for 8-10 year.</p> <p><b>Diving</b></p> <p>No report this time</p>	

Item		Action
	<p><b>Para Swimming</b></p> <p>Brian reported that plans for the Len Badcock gala are going well but he needs officials.</p> <p>Sunday 2<sup>nd</sup> June. Warm-up 10am Start 11 am</p> <p>The secretary has heard from Marie Badcock who will attend the gala.</p> <p><b>Open Water</b></p> <p>Brian reported that the training days will be held on the 15<sup>th</sup>/16<sup>th</sup> June – swimmers by invitation. No further details yet.</p> <p>Middlesex will be at the London Region meet on June 29<sup>th</sup> at Surrey Quays.</p>	
XC19/033	<p><b>Welfare</b></p> <p>Maria reported that London Region are advertising for a new Welfare Officer.</p> <p>She is acting as Chair for the committee dealing with complaints which go to Swim England. There is a lot going on as Clubs seem to be by-passing the Counties and going straight to SE.</p> <p>ASA have friends who will help mediate – if the County want a ‘friend’ they should apply to Kerry Moss.</p>	
XC19/034	<p><b>Health &amp; Safety</b></p> <p>Ralph had sent a message that there was nothing to report at this time.</p>	
XC19/035	<p><b>London Board Minutes</b></p> <p>Flo will attend the London Region day on June 1<sup>st</sup> and will report to the next meeting.</p> <p>There will be a series of workshops at the ACM in September. More details later</p>	
XC19/036 (i)	<p><b>AOB</b></p> <p>Susie mentioned that there was a shortage of officials for the Masters galas.</p>	

Item		Action
(ii)	<p>Tasha brought up the issue of swim wear being worn particularly by the girls and asked if the Club could set some guidelines. The general feeling was that the Club could as this could be a part of the protection procedure. Maria will investigate and send some information. Trevor asked that the information should be relevant to both genders.</p>	
(iii)	<p><b>Storage Insurance</b></p> <p>Insurance is in place. Leah to report the value required to the Treasurer</p> <p>No other businesss</p>	
	<p><b>. Meeting closed at 9.15 pm</b></p> <p><b>Next meeting is Tuesday July 9th 2019 at Perivale Community Centre – 7.15 pm</b></p>	

Signed: