

Middlesex County Amateur Swimming Association

(www.middlesexswimming.com)

Minutes of the Executive Meeting held on 19 October 2021

Perivale Resident's Association, Horsenden Lane South

Those in attendance: Brian Kapp (President), Flo Barnes, Gillian Neal, Colin Jones, Pam Crofts, Tony Burton, Fred Willey, Trevor Hyde, Tasha Coupland and Suzette Muhammad

Apologies for absence: Ian Woollard, Andy Woska, Ralph Shortland, Wayne Hirst, Susie Breslin, Maria Abrams, Jo Martin, Leah Pullen, Karin Vazirani, Saranya Ramasamy, Phil Prentice, Frances Prentice, Marc Barrot, Charlotte Lea, Norman Edwards and Sofia Marcal-Whittles

No:	Matter:	Action:
XC21/051	Brian opened the meeting at 7.50pm	
XC21/052	<p>Matters arising from Minutes</p> <p><u>Constitution</u></p> <p>Following the extra meeting on 22 September 2021 to discuss the constitution, Pam Crofts commented that the proposed change to the Trustee clause was not practical. It was agreed to seek a new Trustee as Norman Edwards no longer wishes to continue. The post cannot be nominated, a person has to be appointed. At the ACM, Norman Edwards can formally resign and the suggestion is to encourage Sam Whitmore (Assistant Treasurer) to be nominated. Leah Pullen is, apparently, checking the Trustees Act 2020 to see if we are OK. The post should only come into action if the County folds. Gillian Neal should put a request for the appointment of a Trustee in the Notice for the ACM.</p> <p>Gillian is to check with Leah Pullen whether Sam Whitmore has been approached and, if not, Gillian Neal is to approach her to see if she is willing to stand as Trustee.</p> <p>Flo Barnes confirmed she had spoken with Norman Edwards and he has said that he wants to step down. Flo Barnes will ask Norman Edwards to put that in writing by e-mail or letter.</p> <p><u>Accounts</u></p> <p>Pam Crofts query regarding the accounts has been sorted out. Both Flo Barnes and Phil Prentice went through the accounts and checked everything. It was just a layout problem. All the final figures were accurate.</p> <p><u>Trophies</u></p> <p>The outstanding trophies are under control. With regard to the 2 missing ones, the swimmer's coach is on the case and has said that they should be returned over Christmas when the swimmer returns from university.</p> <p>Brian Kapp commented that it is very odd that parents are objecting when the County contacts them in order to arrange the return of the trophies in time for them to be presented. It is in both the constitution and on the receipt that is signed that the trophies should be returned in good time for re-presentation.</p>	<p>LP</p> <p>GN</p> <p>GN</p>

XC21/053	<p>Correspondence</p> <p>None received save for affiliation request – covered in Water Polo report.</p>	
XC21/054	<p>Treasurer’s Report</p> <p>Phil Prentice sent through his report. All seemed to be OK.</p> <p>Brian Kapp said that he was waiting to receiving a copy of the invoice from Southbury Road regarding the room hire cost that we did not use so that he can go to the pool and request either a refund or a credit against our next hiring fees. Brian Kapp to contact Phil Prentice in this regard.</p>	BK / PP
XC21/055	<p>Committee Reports</p> <p><u>Water Polo</u></p> <p>Fred Willey said that he had both good and bad news. The good news was that the U14 boys had won the Inter-County competition. The bad news was they had entered an over-age player by mistake. Fred confirmed that they had admitted the mistake to Chris Martin, the person who runs London Water Polo, but it seems nothing is going to be done. It looks as though their win will stand. Well done to all those involved.</p> <p>Fred requested confirmation from the Exec that they could have funding to enter two teams in the U16 Inter-Counties: one boys’ team and one mixed team. It costs £150 per team. This was unanimously agreed.</p> <p>Fred then stated that one of the coaches, Claudio Palumbo, was keen to have better preparation. He was asking for some money in order to make this happen. Fred said that he has asked Claudio for a proposal but, so far, nothing has been received. Fred estimated that Claudio would be asking for £500 - £750 to cover pool hire. The Exec requested that Fred go back to Claudio and get a formal proposal from him. As time is short (the competitions are 19 and 26 November), the proposal should be sent to Brian Kapp, Phil Prentice and Gillian Neal for an officers’ decision. Fred agreed he would try and get this information to us as quickly as possible.</p> <p>Finally, Fred queried the situation regarding red T-shirts for the players. He said he had been given some before by Leah Pullen. As he did not know numbers yet, he was not sure what to do. Brian Kapp confirmed that he was going to the storage unit and Fred agreed to liaise with Brian about getting shirts.</p> <p><u>New Affiliation</u></p> <p>A request came through for the County to ratify a new water polo club from Jackie Bedford on 18 October. North London Water Polo would like to apply to be affiliated to Swim England and in order to do so, the County has to give its approval. Unanimously agreed to do so. Gillian Neal will go back to Jackie Bedford to confirm the County is agreeable. GN sent an e-mail to Jackie Bedford on 20.10.2021 to confirm the County’s agreement.</p> <p><u>Swimming Committee</u></p> <p>In Jeanette Edmiston’s absence, Pam Crofts gave a brief reminder about the appointment of the new team of County coaches.</p>	BK / FW GN

	<p>Pam then gave a brief comment regarding the recent County Qualifier meet (over 3 weekends). All sessions were grossly understaffed (technical officials) and she is not sure whether the results will be accepted by Jean Scott. The results are currently on rankings but may still be removed. The biggest problem was that we ran the whole meet with very few qualified officials (4 or 5 only). The remainder of the 14-16 officials we had were all trainees, some on poolside for the first time. However, the meet ran smoothly, albeit with 6 lanes only on 7 out of 8 sessions. Three of the big clubs did not attend which means a loss of swimmers and officials.</p> <p>Regarding the County Championships in 2022, despite major efforts by Leah Pullen and Jeanette Edmiston, we have failed to secure a long course pool at all. All the pools have changed their attitude to letting the pool out for competitions.</p> <p>Gillian Neal said that she would try and get hold of Dave Hemmings (old Sea-Byrd swimmer and coach – now very high up coach in British Swimming) to see whether he might be able to persuade Hillingdon Sports & Leisure Centre to let the County hire it out.</p> <p>Pam did confirm that we had an offer from the LAC but the dates fell outside the County window and Swim England are not willing to allow County competition outside of their specified dates.</p> <p><u>Swimming Officials Committee</u></p> <p>Tony Burton stated that he is going to start running J2 face-to-face courses from November. He is not sure of dates as yet but they will be run from Swiss Cottage.</p>	
<p>XC21/056</p>	<p>London Board</p> <p>Nothing to report.</p>	
<p>XC21/057</p>	<p>Welfare</p> <p>Nothing further to report from Maria Abrams.</p>	
<p>XC21/058</p>	<p>AOB</p> <p>(i) Flo Barnes wanted to know whether she should provide refreshments for the ACM as in previous years. Decided to just do tea / coffee and individually wrapped biscuits / cakes.</p> <p>(ii) Flo Barnes also wanted to re-iterate that we have to have continuity plans in place. Someone else should have been able to set the Zoom meeting, not just Leah Pullen. Pam Crofts confirmed that she has access to Leah's account. Flo stated that we must have deputies for all roles so that they can step in if necessary. Brian Kapp stated that each committee secretary should appoint someone to take over the role from them if they are unable to fulfil their position at a particular event.</p> <p>(iii) Flo Barnes queried whether Van Beets or Ron Turner awards would be presented this year. Agreed that neither would be presented.</p> <p>(iv) Colin Jones thanked Gillian Neal for sending out the information from Swim England regarding County Championships. Colin said it made interesting reading with</p>	

	<p>Swim England saying that they were trying to be flexible. Colin also commented that it was a shame that Yvonne Stead had left Swim England as she was trying to do her best for London clubs and she will be sorely missed.</p> <p>(v) Gillian Neal commented that following the County Qualifier, it had become very apparent that jobs behind the scenes were not being done and it was assumed that Leah Pullen would pick up the pieces. Leah had commented to Gillian that she was very close to "jacking it in". Gillian stated to the Exec that she was totally behind how Leah felt and that we really need to ensure that all the jobs which are not related to actually running the meet are assigned and done by other people. We really need a person who can keep a list of the jobs that are required to be done and the names of the people who have agreed to do those jobs. The list should be done for each event so no-one is signing up for a whole year, just that one event. Pam Crofts thought that Karin Vazirani had been given the role of Co-ordinator but was not sure. Everyone agreed that all the "behind the scenes" jobs should not fall to Leah to organise. As the usual caterer was not available, Brian (who has previous experience) organized obtaining supplies from Wenzels. He had also updated his Food Hygiene Certificate to ensure correct provision. At the end of the meets, it would be useful to have a few people stay to help pack things away and get them back into people's cars. Totally unfair to expect one person to do it on their own.</p> <p>Flo Barnes suggested that we should have, as a County condition – nothing to do with licensing conditions – that all clubs <u>must</u> provide officials and/or volunteers if they are entering the meet. It was agreed that this needs to go to the Swimming Committee for them to try and agree wording to go on the website for future competitions.</p> <p>BK Note:</p> <p>Since holding our meeting I have discovered that London Region divide the jobs between "Tech" and "Non Tech" so perhaps we need to consider having 2 volunteer coordinators to differentiate the roles. Surely it would save a lot of confusion but the responsibilities would need to be defined particularly where equipment is concerned.</p>	
	<p>There being no other business the President closed the meeting at 9.22pm</p>	
	<p>Date of Next Meeting:</p> <p>Thursday, 25 November 2021 following ACM at Perivale Residents Association, Horsenden Lane South, Perivale, Middlesex UB6 8GP</p> <p>Any changes will be notified.</p>	

Signed _____

Date _____

President