



Middlesex County Amateur Swimming Association

(www.middlesexswimming.com)

Minutes of the Executive Meeting held on 9th July 2019

at
Perivale Community Centre

Item			Action
	<p>Those in attendance:- Gillian Neal (President), Maria Abrams, Zak Andrawos, Ralph Shortland, Flo Barnes, Susie Breslin, Pam Crofts, Tasha Coupland, Trevor Hyde, Brian Kapp, Suzette Muhammad, Frances Prentice, Phillip Prentice, Leah Pullen, Karin Vazirani, Andy Woska</p> <p>Apologies for absence:- Bob Bloomfield, Tony Burton Jeanette Edmiston, Sofia Marcal-Whittles, Erol Baduna, Norman Edwards, Wayne Hirst, Colin Jones, Jo Martin, Taj Randhawa, Sam Whitmore, Fred Willey, Ian Woollard,</p>		
	<p>Meeting opened at 7.15pm. The President thanked everyone for attending.</p>		
<p>XC19/036</p>	<p>Minutes of meeting 16th May 2019</p> <p>Minutes agreed as accurate after the amendments:</p> <p>The treasurer has confirmed that Bethnal Green have now settled all fees.</p> <p>SOC Spelling of England</p>		
<p>XC 19/037</p>	<p>Matters Arising</p> <p>XC 19/027 Confirmed that Gerry Gillespie has accepted the position of Head coach. Gerry to be asked about the selection of Assistant Head coach.</p> <p>XC 19/025 Medals Leah has emailed the head of each section re-organising medals for each event. Frances was asked to make a list of which medals are used for each event to avoid any confusion</p>		<p>FP</p>

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	<p>Autumn development Pam pointed out that the Autumn Development will be The County Qualifier meet.</p> <p>AOB Costumes</p> <p>Ralph reported that this is a problem but Europe accept these skimpy costumes. He also reported that one region has tackled the problem by insisting that shorts be worn on poolside.</p> <p>Maria suggested that clubs should talk to swimmers and to parents to encourage them to wear appropriate swimwear.</p> <p>Agreed that the principal referee has the right to mention to swimmers. Proposal from Gillian, seconded by Karin, that the need for appropriate swimwear should be included in the Meet rules. Agreed Email to be sent to clubs to advise on this. It was felt that the pathway needs to be from County to Regions to Nationals. Maria was requested to email the Welfare Officers to make them aware of the issue.</p> <p>Old Shirts</p> <p>Frances was concerned that the old shirts are stored at the top of the store. Mentioned that that shirts are stored together and all boxes are labelled. Old shirts can be purchased for £5 each.</p> <p>Leah has put in the order for new shirts and should have enough for this year.</p> <p>GDPR Following the discussion last time re contacting officials, Ralph explained the system as followed by Swim England.</p> <p>Swim England send him a list of all registered officials and he extracts the Middlesex officials. The members in red have said they do not want to be contacted. Ralph sends the list to Jeanette as secretary of the Swimming Committee. To receive this list she has to sign the confidential Data Protection form as someone who has a legitimate reason for having it.</p> <p>Clubs who want a list should contact Swim England and nominate someone who has a clear and lawful reason for requesting it and has signed the data protection from.</p> <p>Jeanette should use the blind copy method to contact officials.</p>		

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	<p>Karin asked if she has a list for Ealing meets should she sign the Data protection form – answer - yes and any list should be destroyed after the meet.</p> <p>For safety, if you use a list or have access to the web site, any member should request the form from Swim England and sign it.</p> <p>All old lists should be destroyed.</p> <p>Gala refunds</p> <p>Phillip asked for a separate list of refunds – it was explained that he received all the emails relating to refunds and this should provide all the information.</p>		
<p>XC19/038 –</p>	<p>Correspondence</p> <p>None received</p>		
<p>XC19/039</p>	<p>Appointment of Assistant County Coach</p> <p>As mentioned before the Swimming Committee to ask Head Coach for his help in this matter</p>		<p>Swimming committee</p>
<p>XC19/040</p>	<p>Treasurer’s Report,</p> <p>Phillip presented his report for the period and expressed concern about the lower income this year.</p> <p>The committee accepted this situation but, on the whole, were not as concerned and believe that next year will be better as we have less days at LAC, hopefully we will not have to cancel any galas and we should have more entries for the championships.</p> <p>Andy pointed out that the capital is still ok and that we had agreed some time back that we would put a reserve limit of £50k.</p>		
<p>XC19/041</p>	<p>Trophy Secretary’s Report</p> <p>Frances said that there was not much to report on the trophies at this time.</p> <p>Some of the cups were not taken by the swimmers and more room would be needed at the store. Leah said this was not a problem.</p> <p>There was a discussion on engraving before they were presented. Gillian suggested that we ask for the trophies to be brought back earlier so we can</p>		

Item			Action
	get them engraved before the next presentation. To be decided.		

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XC19/042	<p>Section Minutes</p> <p>Swimming</p> <p>Minutes deferred until next meeting</p> <p>SOC</p> <p>Minutes accepted with the amendment of the spelling of Susie's name.</p> <p>19/17 spelling of copies</p> <p>19/18 1) NOT deleted from the statement</p> <p>There is to be a new system for the J1 course and we will not be running any new J1 courses at present.</p> <p>Programme is being trialled to see if it will work on-line.</p> <p>Region & County co-ordinators will be called to Loughborough when decision has been made.</p> <p>Water Polo</p> <p>Fred had sent an email saying 'not much to report unless Trevor knows any more than I do. Having reported that Enfield were taking a training group to Malta in August I do remember that there was a question to us regarding Team Manager qualifications. I can report that Martin Waller, our coach, was passed by Trevor on a course some time ago and Alycia, our Ladies Team manager has recently obtained hers'</p> <p>Synchro</p> <p>No report this time. Email from Debbie Harris says she will write a report for the next meeting.</p> <p>Open Water</p> <p>Gillian apologised that she was unable to attend.</p> <p>Brian gave a report of the Open Water Championships held on the 29th June.</p> <p>It was disappointing that only 8 clubs from Middlesex entered but of 52 swimmers, we got 25 medals including 10 gold.</p> <p>Out of the 36 going forward from the region, Middlesex have 16 in the group.</p>		

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	<p>Trevor had taken photos of the swims but not of the presentations.</p> <p>Brian to investigate rules on photography for next year.</p> <p>Para swimming</p> <p>It was generally agreed that the Len Badcock gala was very successful. Several clubs have indicated they will be there next year.</p> <p>Marie Badcock was also pleased to be there to present the medals.</p> <p>Diving</p> <p>No report this time.</p>		

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XC19/033	<p>Welfare</p> <p>Nothing to report</p>		
XC19/034	<p>Health & Safety</p> <p>Ralph had attended a Health & Safety forum and the health & safety documents have been taken off the public domain. If Clubs want advice, they have to request help from Swim England.</p> <p>Bouncy Castles have now been banned from parties</p> <p>Team managers courses will include mental wellness. Wave power will also be amended.</p> <p>There will be an exclusion list for Insurance.</p>		
XC19/045	<p>London Board Minutes</p> <p>AGM will be September 7th.</p> <p>Clubs are being invited to attend workshops during the morning and then the AGM.</p>		
XC19/046 (i)	<p>AOB</p> <p>Qualifying Times</p> <p>Frances queried the qualifying times set for the championships.</p> <p>Gerry has been asked to look at them and discuss with the other coaches. The Swimming committee will decide.</p> <p>Andy commented that the reason we had agreed the higher times last year was to raise the standard so we should be careful.</p>		

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(ii)	<p>Overseas Trip</p> <p>Pam asked if the overseas trip was in the budget for next year.</p> <p>After discussion, agreed to budget £15,000. Proposed by Tasha, seconded by Karin All agreed.</p>		
(iii)	<p>Swim England Nominations</p> <p>Ralph mentioned that nominations for volunteers of the year were required.</p> <p>Flo to circulate the categories.</p>		
(iv)	<p>He also mentioned that ASA is 150 years old but nothing has been arranged to celebrate however Otter SC who is also 150 years old are holding a gala at LAC and would appreciate help with officials.</p>		
(v)	<p>Gillian mentioned that because of the government's decision to change the Bank holiday in May to Friday – London Region gala dates will be 8/9/10 May.</p>		
	<p>. Meeting closed at 9.15 pm</p> <p>Next meeting is Wednesday September 11th 2019 at Perivale Community Centre – 7.15 pm</p>		

Signed: